



Union High School District

**BOARD OF TRUSTEES  
REGULAR BOARD MEETING**

**Board of Trustees**  
Joyce Dalessandro  
Linda Friedman  
Barbara Groth  
Beth Hergesheimer  
Deanna Rich

**Superintendent**  
Ken Noah

**THURSDAY, FEBRUARY 5, 2009  
6:30 PM**

**DISTRICT OFFICE BOARD ROOM 101  
710 ENCINITAS BLVD, ENCINITAS, CA. 92024**

*Welcome to the meeting of the San Dieguito Union High School District Board of Trustees.*

**PUBLIC COMMENTS**

If you wish to speak regarding an item on the agenda, please complete a blue slip located at the sign-in desk and present it to the Secretary to the Board prior to the start of the meeting. When the Board President invites you to the podium, please state your name, address, and organization before making your presentation.

Persons wishing to address the Board on any school-related issue not elsewhere on the agenda are invited to do so under the "Public Comments" item. If you wish to speak under Public Comments, please follow the same directions (above) for speaking to agenda items. Complaints or charges against an employee are not permitted in an open meeting of the Board of Trustees.

In the interest of time and order, presentations from the public are limited to three (3) minutes per person, per topic. The total time for agenda and non-agenda items shall not exceed twenty (20) minutes. An individual speaker's allotted time may not be increased by a donation of time from others in attendance.

In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda.

**PUBLIC INSPECTION OF DOCUMENTS**

In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the Board less than 72 hours prior to the Board Meeting will be available for review on the district website, [www.sduhsd.net](http://www.sduhsd.net), and/or at the district office. Please contact the [Office of the District Superintendent](#) for more information.

**CONSENT CALENDAR**

All matters listed under Consent are those on which the Board has previously deliberated or which can be classified as routine items of business. An administrative recommendation on each item is contained in the agenda supplements. There will be no separate discussion of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent items. To address an item on the consent calendar, please follow the procedure described under *Comments on Agenda Items*.

**CLOSED SESSION**

The Board will meet in Closed Session to consider qualified matters of litigation, employee negotiations, student discipline, employee grievances, personnel qualifications, or real estate negotiations which are timely.

**CELL PHONES/PAGERS**

As a courtesy to all meeting attendees, please set cellular phones and pagers to silent mode and engage in conversations outside the meeting room.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Governing Board, please contact the [Office of the District Superintendent](#). Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with the meeting in appropriate alternative formats for persons with a disability.

Canyon Crest Academy • Carmel Valley MS • Diegueño MS • Earl Warren MS • La Costa Canyon HS • North Coast Alternative HS  
Oak Crest MS • San Dieguito Adult Education • San Dieguito Academy • Sunset HS • Torrey Pines HS

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING**

**AGENDA**

**FEBRUARY 5, 2009  
6:30 PM**

**DISTRICT OFFICE BOARD ROOM 101  
710 ENCINITAS BLVD., ENCINITAS, CA. 92024**

**PRELIMINARY FUNCTIONS ..... (ITEMS 1 - 6)**

- 1. CALL TO ORDER; PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS ..... 5:45 PM
- 2. **CLOSED SESSION** ..... **5:46 PM**
  - A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*
  - B. Conference with Labor Negotiators, pursuant to Government Code Section 54957.8.  
Agency Negotiators: Superintendent and Associate Superintendents (3)  
Employee Organizations: San Dieguito Faculty Association / California School Employees Association
  - C. Conference with legal counsel to discuss current and/or potential litigation, pursuant to Government Code Sections 54956.9(b)(3)(A), (D), and (E).

**3. REGULAR MEETING / OPEN SESSION** ..... **6:30 PM**

- 4. PLEDGE OF ALLEGIANCE
- 5. REPORT OUT OF CLOSED SESSION
- 6. APPROVAL OF MINUTES OF THE BOARD WORKSHOP AND REGULAR BOARD MEETING OF JANUARY 15, 2009  
Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the Minutes of the January 15<sup>th</sup> Board Meetings, as shown in the attached supplements.

**NON-ACTION ITEMS ..... (ITEMS 7 - 10)**

- 7. SCHOOL REPORTS AND UPDATES ..... STUDENT BOARD MEMBERS
- 8. BOARD REPORTS AND UPDATES ..... BOARD OF TRUSTEES
- 9. SUPERINTENDENT’S REPORTS, BRIEFINGS AND LEGISLATIVE UPDATES ..... KEN NOAH
- 10. SCHOOL / DEPARTMENT UPDATE ..... (NONE SCHEDULED)

**CONSENT AGENDA ITEMS..... (ITEMS 11 - 15)**

Upon invitation by the President, anyone who wishes to discuss a Consent Item should come forward to the lectern, state his/her name and address, and the Consent Item number.

**11. SUPERINTENDENT**

A. ACCEPTANCE OF GIFTS AND DONATIONS

Acceptance of Gifts and Donations received, as shown in the attached supplements (2).

B. APPROVAL OF FIELD TRIP REQUESTS

Approval of all Field Trip Requests submitted, as shown in the attached supplements (2).

**12. HUMAN RESOURCES**

A. APPROVAL OF PERSONNEL REPORTS

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports as shown in the attached supplement.

B. APPROVAL /RATIFICATION OF AGREEMENTS

No Agreements Submitted

**13. EDUCATIONAL SERVICES**

A. APPROVAL/RATIFICATION OF AGREEMENTS

No Agreements Submitted

**14. PUPIL SERVICES**

A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS

No Contracts Submitted

B. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, Stephen G. Ma, or Ken Noah to execute the agreements:

1. BEST Maintenance to provide cleaning services at the Adult Transition Program - South site, starting November 4, 2008 until termination in writing by either party, at the rate of \$330.00 per month, to be expended from the General Fund/Restricted 06-00.

C. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS

Approve/ratify the following Parent Settlement and Release Agreements, to be funded by the General Fund 06-00/Special Education, and authorize the Executive Director of Pupil Services to execute the agreements:

1. Student ID No. 584640, in the amount of \$30,000.00
2. Student ID No. 472948, in the amount of \$15,000.00

## 15. BUSINESS

### A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, Stephen G. Ma, or Ken Noah to execute the agreements:

1. Lawrence Family Jewish Community Centers of San Diego County for lease of facilities for Canyon Crest Academy Swim Team and Water Polo programs, during the period January 1, 2009 through December 31, 2009, at the rate of \$60.00/hour from January 1, 2009 through March 31, 2009 and then at the rate of \$66.00/hour from April 1, 2009 through December 31, 2009, to be paid for by the Canyon Crest Academy Foundation.
2. Roesling Nakamura Terada Architects, Inc. to provide design, contract document preparation and construction administration support for the Convert Irrigation to Reclaimed Water at San Dieguito Academy and Oak Crest Middle School project, during the period February 6, 2009 through December 31, 2009, for an amount not to exceed \$9,500.00 plus reimbursable expenses, to be expended from the Capital Facilities Fund 25-19.
3. San Dieguito Masonic Center for lease of facilities for the San Dieguito Adult School parent participation pre-school, during the period February 1, 2009 through June 30, 2009, at the rate of \$1,100.00 (including utilities) per month, to be expended from the Adult Education Fund 11-00.
4. Carmel Valley Recreation Center for lease of facilities for the San Dieguito Adult School senior fitness class, during the period February 2, 2009 through April 3, 2009, for an amount not to exceed \$1,736.70, to be expended from the Adult Education Fund 11-00.

### B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Christina M. Bennett, Eric R. Dill or Stephen G. Ma to execute the agreements:

1. 22<sup>nd</sup> District Agricultural Association/Del Mar Fairgrounds amending the maximum contract amount to be paid to the District for the 2009 term to \$130,000.00.

### C. AWARD OF CONTRACTS

No Contracts Submitted

### D. ACCEPTANCE OF RECOMMENDATION AND APPROVAL TO ENTER INTO CONTRACTS

Accept the recommendation of District Staff to select Keane Studios and Classic School Portraits by Gerardy Photography for district-wide Senior Portrait Photography services and Underclassmen Yearbook Photography services, respectively, and authorize Christina M. Bennett or Eric R. Dill to enter into contracts, during the period February 1, 2009 through January 31, 2010 with options to extend for four additional one-year periods.

### E. APPROVAL OF CHANGE ORDERS

Approve Change Orders to the following projects, and authorize Christina M. Bennett, Eric R. Dill or Stephen G. Ma to execute the change orders:

1. Change Order No. 1 – Biotech Classroom Conversion – Phase I at San Dieguito Academy project B2009-09, contract entered into with Fordyce Construction, Inc., decreasing the contract amount by \$5,819.00 and extending the contract time by 13 calendar days.
2. Change Order No. 1 - Tennis Court Resurfacing at San Dieguito Academy project B2009-12, contract entered into with Ferandell Tennis Courts, Inc., extending the contract time by 13 calendar days.

- 3. Change Order No. 1 – Energy Conservation Services Contract B2006-11 – Torrey Pines High School Academic Bldg. West – Phase III, contract entered into with Siemens Building Technologies, Inc., extending the contract time by 156 calendar days.

F. ACCEPTANCE OF CONSTRUCTION PROJECTS

Accept the following construction projects as complete, pending the completion of a punch list, and authorize the administration to file a Notice of Completion with the County Recorders Office:

- 1. Biotech Classroom Conversion – Phase I at San Dieguito Academy project B2009-09, contract entered into with Fordyce Construction, Inc.
- 2. Tennis Court Resurfacing at San Dieguito Academy project B2009-12, contract entered into with Ferandell Tennis Courts, Inc.
- 3. Energy Conservation Services Contract B2006-11 – Torrey Pines High School Academic Bldg. West – Phase III, contract entered into with Siemens Building Technologies, Inc.

G. APPROVAL OF CHECK CLEARING ACCOUNT

Approve closing the general check clearing account and reopening the check clearing account with California Bank & Trust.

H. APPROVAL OF BUSINESS REPORTS

- 1. Purchase Orders
- 2. Instant Money
- 3. Membership Listing

**ROLL CALL VOTE FOR CONSENT AGENDA..... (ITEMS 11 - 15)**

Board of Trustees:

- \_\_\_\_ Joyce Dalessandro
- \_\_\_\_ Linda Friedman
- \_\_\_\_ Barbara Groth
- \_\_\_\_ Beth Hergesheimer
- \_\_\_\_ Deanna Rich

Student Board Members:

- \_\_\_\_ Meredith Adams, La Costa Canyon
- \_\_\_\_ Isabelle Giap, Canyon Crest Academy
- \_\_\_\_ Allie Jucha, San Dieguito Academy
- \_\_\_\_ Ilana Newman, Torrey Pines
- \_\_\_\_ Kaden Strong, Sunset

**DISCUSSION / ACTION ITEMS..... (ITEMS 16 - 17)**

16. PROPOSED REVISIONS TO BOARD POLICIES 5118 & 5118/AR-1, “ATTENDANCE OF NON-RESIDENTS/INTERDISTRICT ATTENDANCE”

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the proposed revisions of Board Policies 5118 & 5118/AR-1, “Attendance of Non-Residents/Interdistrict Attendance” as shown in the attached supplements.

17. DISCUSSION OF STUDENT PRESENTATION “ERGONOMICS STUDY”, PRESENTED AS A PUBLIC COMMENTS ITEM AT THE JANUARY 15<sup>TH</sup> BOARD MEETING

This item is being submitted for Board discussion and consideration only. No action will be required.

**INFORMATION ITEMS..... (ITEMS 18 - 25)**

- 18. BUSINESS SERVICES UPDATE .....STEVE MA, ASSOCIATE SUPERINTENDENT
- 19. HUMAN RESOURCES UPDATE.....TERRY KING, ASSOCIATE SUPERINTENDENT
- 20. EDUCATIONAL SERVICES UPDATE .....RICK SCHMITT, ASSOCIATE SUPERINTENDENT
- 21. PUBLIC COMMENTS  
In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda. (See Board Agenda Cover Sheet)
- 22. FUTURE AGENDA ITEMS
- 23. ADJOURNMENT TO CLOSED SESSION (AS NECESSARY)

**CLOSED SESSION** (if required)

- A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline/release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*
  - B. Conference with Labor Negotiators, pursuant to Government Code Section 54957.8.  
Agency Negotiators: Superintendent and Associate Superintendents (3)  
Employee Organizations: San Dieguito Faculty Association / California School Employees Association
  - C. Conference with legal counsel to discuss current and/or potential litigation, pursuant to Government Code Sections 54956.9(b)(3)(A), (D), and (E).
- 24. REPORT FROM CLOSED SESSION (AS NECESSARY)
  - 25. ADJOURNMENT OF MEETING

*The next regularly scheduled Board Meeting will be held on **Thursday, February 19th, 2009, at 6:30 PM** in the SDUHSD District Office Board Room 101. The District Office is located at 710 Encinitas Blvd., Encinitas, CA, 92024.*



Union High School District

Board of Trustees  
Joyce Dalessandro  
Linda Friedman  
Barbara Groth  
Beth Hergesheimer  
Deanna Rich

Superintendent  
Ken Noah

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
BOARD OF TRUSTEES  
BOARD WORKSHOP  
MINUTES**

**THURSDAY, JANUARY 15, 2009  
4:45 PM**

**DISTRICT OFFICE BOARD ROOM 101  
710 ENCINITAS BLVD., ENCINITAS, CA. 92024**

The Governing Board of the San Dieguito Union High School District held a Board Workshop on Thursday, January 15, 2009, at 4:45 PM at the above location.

CALL TO ORDER.....4:45 PM

President Dalessandro called the meeting to order at 4:45 PM.

**INFORMATION ITEMS**

1. SAN DIEGUITO ACADEMY – VISUAL PERFORMING ARTS PROJECT UPDATE

Associate Superintendent of Business, Steve Ma, and Planning and Financial Management Director, John Addleman, provided an update on the Performing Arts Center project at San Dieguito Academy. The presentation included a breakdown of total planning and construction costs as of October 23, 2008, and future funding options through district, state and foundation contributions.

2. ADJOURNMENT OF MEETING

The meeting was adjourned at 5:29 PM.

\_\_\_\_\_  
Barbara Groth, Board Clerk

\_\_\_\_\_  
Date

\_\_\_\_\_  
Ken Noah, Superintendent

\_\_\_\_\_  
Date





**MINUTES**  
**OF THE**  
**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT**  
**BOARD OF TRUSTEES**  
**REGULAR BOARD MEETING**

**Board of Trustees**  
Joyce Dalessandro  
Linda Friedman  
Barbara Groth  
Beth Hergesheimer  
Deanna Rich  
  
**Superintendent**  
Ken Noah

Telephone (760) 753-6491  
www.sduhsd.net

**Office of the Superintendent**  
Fax (760) 943-3501

**THURSDAY, JANUARY 15, 2009**

**710 ENCINITAS BLVD**  
**ENCINITAS, CA 92024**

**DISTRICT OFFICE**  
**BOARD ROOM #101**

**PRELIMINARY FUNCTIONS..... (ITEMS 1 - 6)**

**1. CALL TO ORDER; PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS .....(AGENDA ITEM 1)**

President Dalessandro called the meeting to order at 5:30 PM on Thursday, January 15, 2009, to receive public comments on the Closed Session agenda items. There were no public comments presented.

**2. CLOSED SESSION.....(ITEM 2)**

The Board convened to Closed Session at 5:31 PM to:

- A. Consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*
- B. Conference with Labor Negotiators, pursuant to Government Code Section 54957.8.  
Agency Negotiators: Superintendent and Associate Superintendents (3)  
Employee Organizations: San Dieguito Faculty Association / California School Employees Association
- C. Conference with legal counsel to discuss current and/or potential litigation, pursuant to Government Code Sections 54956.9(b)(3)(A), (D), and (E).
- D. Consideration and/or deliberation of student discipline matters. (3 cases)

**OPEN SESSION / ATTENDANCE**

BOARD OF TRUSTEES

Joyce Dalessandro  
Linda Friedman  
Barbara Groth  
Beth Hergesheimer  
Deanna Rich

ADMINISTRATORS

Ken Noah, Superintendent  
Steve Ma, Associate Superintendent, Business  
Rick Schmitt, Associate Superintendent, Educational Svcs  
Terry King, Associate Superintendent, Human Resources  
John Addleman, Director, Planning & Financial Management  
Brett Killeen, Principal, Torrey Pines High School  
Becky Banning, Recording Secretary

STUDENT BOARD MEMBERS

Meredith Adams, La Costa Canyon High School  
Chloe Deis-Groff, San Dieguito Academy  
Ilana Newman, Torrey Pines High School



3. CALL TO ORDER .....(ITEM 3)  
The regular meeting of the Board of Trustees was called to order at 6:31 PM by President Dalessandro.
4. SALUTE TO THE FLAG .....(ITEM 4)  
Chloe Dies-Groff led the salute to the flag.
5. REPORT OUT OF CLOSED SESSION .....(ITEM 5)  
The Board took action during closed session and unanimously approved the readmission of Student #786840 and Student #47129, and the expulsion of Student #558084. The Board also unanimously approved to accept the resignation agreement and general release of employee # 29768, effective December 31, 2008.
6. APPROVAL OF MINUTES .....(ITEM 6)  
It was moved by Ms. Groth, seconded by Ms. Friedman, that the Minutes of the Organizational Board Meeting December 11, 2008 be approved as written. **Motion unanimously carried.**

**NON-ACTION ITEMS** .....(ITEMS 7 - 10)

7. STUDENT BOARD MEMBER REPORTS .....(ITEM 7)  
The Student Board members gave updates on events and activities at their sites. At this meeting, Chloe Dies-Groff announced this would be her last day as Student Board Representative and introduced Allie Jucha as her replacement. Superintendent Noah thanked Chloe for her commitment and dedication to the Board and presented her with her name plate.
8. BOARD OF TRUSTEES UPDATES AND REPORTS .....(ITEM 8)  
Ms. Dalessandro – Attended the North City West JPA meeting with Mr. Steve Ma and Mr. Noah; met with Adam Kaye, policy aide to Pam Slater-Price, District 3 Supervisor with the County of San Diego; and attended the Strategic Planning Committee meeting facilitated by Superintendent Noah.  
Ms. Friedman – Attended the Encinitas City / School Liaison Committee meeting where the new Safety Resource Officer for San Dieguito Academy and Oak Crest Middle School, Katherine Wayne, was introduced, and attended the Parent Site Representative meeting earlier this week.  
Ms. Groth – Reported she had been at Thunderhill Raceway watching her son race.  
Ms. Hergesheimer – Attended the Encinitas City / School Liaison Committee meeting; attended the first of a series of meetings of the new Strategic Planning Committee; and participated in the Board workshop regarding San Dieguito Academy Performing Arts Center.  
Ms. Rich – Participated in a web cast offered by California School Board Association and shared details about its content with the Board.
9. SUPERINTENDENT’S REPORTS, BRIEFINGS AND LEGISLATIVE UPDATES .....(ITEM 9)  
Superintendent Noah – Addressed a meeting with North City West JPA where he learned that in one of the Del Mar elementary schools that feeds Carmel Valley, current 6<sup>th</sup> grade enrollment is 106, while current kindergarten enrollment is 47. Mr. Noah also reviewed key points in a memo he will finalize and distribute to all sites and department managers, explaining new budget measures effective immediately. This memorandum was to be distributed to all management, and ultimately to all district employees.  
Mr. Noah also shared a copy of a letter to be signed by all superintendents in San Diego County, to the governor, encouraging him to stay with a position that allows for full flexibility with respect to categorical expenditures for the remainder of this year.

Mr. Noah discussed the outcome of the Strategic Planning Committee meeting, and reviewed upcoming calendar events, including the district-wide in-service days on January 26<sup>th</sup> – 27<sup>th</sup>.

10. TORREY PINES HIGH SCHOOL ..... BRETT KILLEEN, PRINCIPAL

Principal Killeen updated the Board on Torrey Pines High School and outlined key accomplishments in the areas of academic excellence, student connection, character development, staff development, integrated technology, and communication. Mr. Killeen spoke about the advantages of the district’s *School of Choice* process, and said it allows the district to stand shoulder to shoulder with private schools, which allows quality choices to community members. He also announced that thirty-three Torrey Pines students have been recognized as National Merit Semi Finalists. Mr. Killeen outlined other highlights, one of which was a visit by Mr. Enrique Camarena, Jr. during Red Ribbon Week. It was because of the assassination of his father, Enrique Camarena, a DEA Agent that had been working undercover in Mexico for over four years that Red Ribbon Week first became established in 1988. Another highlight was a donation by several students of four Torrey Pines to be planted at the school the next morning.

**CONSENT AGENDA ITEMS ..... (ITEMS 11 – 15)**

It was moved by Ms. Friedman, seconded by Ms. Hergesheimer, that all consent agenda items listed below be approved as written. However, due to technical error on the dates of two reports, (Donations and Field Trips), Items 11A and 11B will be resubmitted for Board approval on February 5, 2009.

***Motion unanimously carried.***

**11. SUPERINTENDENT**

- A. ACCEPTANCE OF GIFTS AND DONATIONS  
(To be resubmitted for approval on February 5, 2009)
- B. APPROVAL OF FIELD TRIP REQUESTS  
(To be resubmitted for approval on February 5, 2009)

**12. HUMAN RESOURCES**

- A. APPROVAL OF PERSONNEL REPORTS  
Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:
  - 1. Certificated and/or Classified Personnel Reports as shown in the attached supplement.
- B. APPROVAL /RATIFICATION OF AGREEMENTS  
No Agreements Submitted

**13. EDUCATIONAL SERVICES**

- A. APPROVAL/RATIFICATION OF AGREEMENTS  
Approve/ratify entering into the following agreement and authorize Christina M. Bennett, Eric R. Dill or Stephen G. Ma to execute the agreement:
  - 1. Achieve! Data Solutions, LLC to provide Data Director System software for data warehousing and management, during the period December 19, 2008 through December 18, 2011, for an approximate annual amount of \$83,143.00, to be expended from the General Fund/Restricted 06-00.

B. APPROVAL OF CONSOLIDATED APPLICATION FOR CATEGORICAL PROGRAMS (PART II)

1. Approve the submission of the Consolidated Application for Categorical Programs, Part II, for 2008-2009, as shown in the attached supplement.

**14. PUPIL SERVICES**

A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS

Approve entering into the following non-public school/non-public agency master contracts, to be funded by the General Fund/Restricted 06-00, and authorize Christina M. Bennett, Eric R. Dill or Stephen G. Ma to execute all pertinent documents pertaining to this contract, contingent upon receipt of the signed documents and verification of insurance coverage:

1. AccentCare Home Health of California, Inc., during the period January 5, 2009 through June 30, 2009.
2. C.A.R.E.S. – Center for Autism Research Evaluation and Services, during the period November 15, 2008 through June 30, 2009.

B. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, Stephen G. Ma, or Ken Noah to execute the agreements:

1. Amy Moss, MA, OTR/L to provide occupational therapy (OT) and interactive metronome (IM) therapy assessments, during the period November 1, 2008 through June 30, 2009, at the rate of \$300.00 for initial OT evaluation, \$75.00 per hour for OT therapy, and \$150.00 per IM evaluation/assessment report, to be expended from the General Fund/Restricted 06-00.

C. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS

No Agreements Submitted

**15. BUSINESS**

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, Stephen G. Ma, or Ken Noah to execute the agreements:

1. Cathedral Catholic High School for lease of facilities for Canyon Crest Academy Girls Water Polo, during the period November 17, 2008 through February 20, 2009, at the rate of \$7.00 per lane, to be paid for by the Canyon Crest Academy Foundation.
2. School Services of California, Inc. to provide the District with fiscal and mandated cost claims services and the CADIE and SABRE reports, during the period January 1, 2009 through December 31, 2009, for an amount not to exceed \$3,600.00 plus expenses, to be expended from the General Fund 03-00.
3. En Pointe Technologies for Microsoft Office master school subscription license agreement for all district computers, during the period December 31, 2008 through December 31, 2009, for an amount of \$96,190.21, to be expended from the General Fund 03-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Christina M. Bennett, Eric R. Dill or Stephen G. Ma to execute the agreements:

1. Douglas E. Barnhart, Inc. amending the lease-leaseback agreement to remove Sunset (Continuation) High School from the scope of work, as noted in the attached document.

C. AWARD OF CONTRACTS

No Contracts Submitted

D. APPROVAL OF CHANGE ORDERS

No Change Orders Submitted

E. ACCEPTANCE OF CONSTRUCTION PROJECTS

No Construction Projects Submitted

F. ACCEPTANCE OF 2007-08 ANNUAL AUDIT REPORT

Accept the 2007-08 Annual Audit of the San Dieguito Union High School District, as prepared by Wilkinson, Hadley, King & Co. LLP and shown in the attached supplement.

G. APPROVAL OF BUSINESS REPORTS

- 1. Purchase Orders
- 2. Instant Money
- 3. Membership Listing

**DISCUSSION / ACTION ITEMS..... (ITEMS 16 - 19)**

16. ADOPTION OF RESOLUTION / CALLE BARCELONA "OUTDOOR ENVIRONMENTAL LABORATORY"

It was moved by Ms. Hergesheimer, seconded by Ms. Friedman, to adopt the Resolution designating the Calle Barcelona site as an interim outdoor environmental laboratory, as shown in the attached supplement. **Motion unanimously carried.**

17. APPROVAL OF THE SINGLE PLANS FOR STUDENT ACHIEVEMENT FOR EACH SITE

It was moved by Ms. Hergesheimer, seconded by Ms. Groth, to approve the Single Plans for Student Achievement, as shown in the attached supplement. **Motion unanimously carried.**

18. ADOPTION OF RESOLUTION / REPORT ON STATUTORY SCHOOL FEES AND FINDINGS 2007-2008

A. PUBLIC HEARING

B. ADOPTION OF RESOLUTION

It was moved by Ms. Friedman, seconded by Ms. Hergesheimer, to adopt the Resolution regarding Statutory School Fees and Report for fiscal year 2007-2008 and Findings in compliance with Government Code sections 66006 and 66001, as shown in the attached supplements. **Motion unanimously carried.**

19. PROPOSED REVISION TO BOARD POLICY 2420.1 / 4320.1, "DESIGNATION OF MANAGEMENT POSITIONS"

It was moved by Ms. Groth, seconded by Ilana Newman, to approve the proposed revision to Board Policy 2420.1 / 4320.1, as shown in the attached supplement. **Motion unanimously carried.**

**INFORMATION ITEMS..... (ITEMS 20 - 28)**

20. PROPOSED REVISION TO BOARD POLICIES 5118 & 5118/AR-1, "ATTENDANCE OF NON-RESIDENTS/INTERDISTRICT ATTENDANCE"

This item was submitted for the first reading and will be resubmitted to the Board for approval on February 5, 2009.

21. BUSINESS SERVICES UPDATE..... STEVE MA, ASSOCIATE SUPERINTENDENT

Mr. Ma gave an update on a county-wide meeting where featured speaker Mr. Ron Bennett of California School Services addressed the state budget.

22. HUMAN RESOURCES UPDATE.....TERRY KING, ASSOCIATE SUPERINTENDENT

Ms. King reported that the district has received information from VEBA on some new wellness programs available to benefited employees. Ms. King also gave the Board a printed report on vacation liability.

23. EDUCATIONAL SERVICES UPDATE.....RICK SCHMITT, ASSOCIATE SUPERINTENDENT

Mr. Schmitt reviewed a Department Chair Meeting agenda, which included an item on the Data Director Software timeline, a new data tracking software program approved earlier by the Board. Mr. Schmitt also addressed student achievement goals and said this would be a main topic at the Certificated Staff In-service day, scheduled for January 27<sup>th</sup>. He addressed the possibility of school districts state-wide postponing the English Language Adoption, as provided by the Education Code, which may save the districts some money during the budget crisis. Mr. Schmitt discussed a new voluntary program where students may access textbooks on line. This program has proven to save districts money by no longer having to replace lost textbooks. He also gave an update on enrollment at Carmel Valley Middle School / Earl Warren Middle School.

24. PUBLIC COMMENTS – The following public comments were presented:

- STUDENTS MICHAEL WALSH. AND SEAN COLFERD, FROM CARMEL VALLEY MIDDLE SCHOOL – presented a report as part of a national science competition project, regarding the importance of ergonomically correct computer work stations at all schools.

25. FUTURE AGENDA ITEMS - No future agenda items were discussed.

26. ADJOURNMENT TO CLOSED SESSION - Closed Session was not required.

27. REPORT OUT OF CLOSED SESSION – Nothing more was reported.

28. ADJOURNMENT OF MEETING.....(ITEM 28)

There being no further business, the meeting was adjourned at 7:46 PM.

\_\_\_\_\_  
Barbara Groth, Board Clerk

\_\_\_\_ / \_\_\_\_ / 2009  
Date

\_\_\_\_\_  
Ken Noah, Superintendent

\_\_\_\_ / \_\_\_\_ / 2009  
Date

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** January 7, 2009

**BOARD MEETING DATE:** January 15, 2009

**PREPARED AND  
SUBMITTED BY:** Ken Noah, Superintendent

**SUBJECT:** ACCEPTANCE OF GIFTS AND DONATIONS

.....

### EXECUTIVE SUMMARY

The district administration is requesting acceptance of gifts and donations to the district as shown on the following reports.

### RECOMMENDATION:

The administration recommends that the Board accept the gifts and donations to the district as shown on the following reports.

### FUNDING SOURCE:

Not applicable

KN/bb

**DONATIONS REPORT  
SDUHSD BOARD MEETING  
JANUARY 15, 2009**

ITEM 11A

Donation	Purpose	Donor	Donated To: (Teacher, Dept, Site)	
		Name / Foundation	Department	School Site
\$1,083.20	2 Document cameras & 4 Risers for Document cameras	EWMS PTSA	None mentioned	EWMS
\$168.00 (2 checks in the amount of \$84 ea.)	Donation checks for miscellaneous supplies	Edison Contributions Campaign	None mentioned	SDA
\$6.80	Donation check for miscellaneous supplies	Good Search	None mentioned	SDA
Sunray Motorboat	Donation of Sunray Motorboat for the Automotive Program at SDA	Marc Muchnick	Automotive	SDA
\$21,029.80	Tennis Court Refinishing	TPHS Foundation	PE (Tennis)	TPHS
\$2,400.00	Gymnasium Floor Refinishing	TPHS Foundation	PE (Gymnasium)	TPHS
\$250.00	Mini-grant for use by the Spanish/World Language Dept.	OCMS Parent Foundation	World Languages	OCMS
\$2,100.00	Donation to assist with the purchase of instruments & curriculum supplies	CVMS Music Boosters	Music	CVMS
\$2,591.06	Donation of miscellaneous amounts to specific departments for class materials and supplies	SDA Foundation	Applied Tech, VPA, Science, Woods, Photo, Math, Music	SDA
\$1,445.00	Cosmos UCSD 2008 Teacher Fellow awarded to science teacher Brinn Belyea for purchase of classroom supplies to further students understanding of science & math	UCSD Jacobs School of Engineering	Science	TPHS
\$1,487.82	Cosmos 2008 Teacher Fellow awarded to science teacher Brook Park to purchase classroom supplies to further students understanding of science & math.	UCLA	Science	LCC
Sony computer & Canon PIXMA IP800 printer	Donation to Computer Crossroads program	Carol Gerschenson	None mentioned	TPHS



## ITEM 11A

**DONATIONS REPORT  
SDUHSD BOARD MEETING  
FEBRUARY 5, 2009**

Donation	Purpose	Donor	Donated To: (Teacher, Dept, Site)	
		Name / Foundation	Department	School Site
\$500.00 (2 gift card donations of \$250 ea.)	Gift card donations to 2 OCMS families	Bonnie Guhl	Counseling	OCMS
\$3,034.10	Donation toward football jerseys	TPHS Foundation	PE/Athletics	TPHS
\$1,490.74	Donation to CVMS Adaptive PE program to assist with curriculum & instructional supplies	CVMS PTSA	Adaptive PE	CVMS
\$33.16	Donation toward curriculum & supplies	United Way	None mentioned	CCA
\$49.74	Donation toward curriculum & supplies	United Way	None mentioned	CCA
Baby Grand Piano	Donation of Baby Grand Piano for use in the music lab to be used for MID/Recording Arts & AP Music Theory classes.	Laura Ann Wolfe	Music	SDA
Sony Handicam Digital Video Camera Recorder & Sony Vaio computer & software	For instructional use at SDA	Sony Electronics Inc. - Educational Grant Fund	None mentioned	SDA
\$1,000.00	Donation for the Art Department (mini-grant)	OCMS Parent Foundation	Art	OCMS
\$47,000.00	Donation to pay salaries for guest & visiting artist	CCAF	Art	CCA
SDA; \$38.85 to TP; \$46.25 to SS; \$25.07 to CCA)	Donations toward education for SDA, TP, SS & CCA	United Way	None mentioned	SDA, TP, SS & CCA
\$1,021.51	Donation towards CTE	Barnes & Noble Booksellers	CTE	SDUHSD
\$17,805.00	Donation to help department budgets at SDA	SDA Foundation	All departments	SDA
\$1,534.24	Donation for instructional supplies	Anonymous	None mentioned	SDUHSD

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** January 29, 2009

**BOARD MEETING DATE:** February 5, 2009

**PREPARED AND  
SUBMITTED BY:** Ken Noah, Superintendent

**SUBJECT:** APPROVAL / RATIFICATION OF  
FIELD TRIPS

.....

### EXECUTIVE SUMMARY

The district administration is requesting approval / ratification of the out-of-state and/or overnight field trips, as shown on the following reports.

### RECOMMENDATION:

The administration recommends that the Board approve / ratify the out-of-state and/or overnight field trips, as shown on the following reports.

### FUNDING SOURCE:

As listed on attached reports.

KN/bb

## ITEM 11B

**FIELD TRIP REPORT  
SDUHSD BOARD MEETING  
JANUARY 15, 2009**

Date(s) of Field Trip	Site	Sponsor, Last Name	First Name	Team / Club	Total # Students	Total # Chaperones	Purpose / Conference Name	City	State	Loss of Class Time	* \$ Cost
03/27/09-03/28/09	LCC	Brubaker	Mark	Boys Volleyball	12	6	Volleyball tournament @ Mater Dei HS	Santa Ana	CA	1 day	N/A
05/01/09-05/02/09	LCC	Brubaker	Mark	Boys Volleyball	12	6	Varsity volleyball tournament @ Redondo Union HS	Redondo Beach	CA	1 day	N/A
01/16/09-01/18/09	TPHS	Payne	Marinee	Torrey Pines Players	25	2	Attend performance @ CETA, attend workshops, attend 4 full-length plays	Fontana	CA	1 day	N/A
03/26/09-03/29/09	TPHS	Bourquin	Amanda	Varsity Lacrosse	25	5	Compete in 3 varsity lacrosse games	Denver	CO	1 day	N/A
05/20/09-05/22/09	TPHS	Rall	Mike	Science Students	33	3	Science students to participate in the annual Catalina Island Marine Institute field trip	Catalina	CA	3 days	N/A
05/29/09-05/30/09	SDA	Newman	Blaze	Mustang Minds	5	1	Compete at Nationals in order to learn quantities of materials, self-discipline & collaboration.	Chicago	IL	1 day	N/A
02/27/09-03/01/09	CCA	Shay	Brian	CCA Math Team	24	5	To compete in the Annual Stanford Math Tournament & do Math	Palo Alto	CA	1 day	N/A

\* Dollar amounts are listed only when district/site funds are being spent. Other activities are paid for by student fees or ASB funds.

## ITEM 11B

FIELD TRIP REPORT  
SDUHSD BOARD MEETING  
FEBRUARY 5, 2009

Date(s) of Field Trip	Site	Sponsor, Last Name	First Name	Team / Club	Total # Students	Total # Chaperones	Purpose / Conference Name	City	State	Loss of Class Time	* \$ Cost
03/06/09-03/07/09	LCC	Raley	Sue	Advanced Acting	20	5	Compete & participate in workshops exploring professional theater	Fullerton	CA	1 day	N/A
04/03/09-04/05/09	LCC	Raley	Sue	Advanced Acting	25	3	Competition, audition, scholarships, performance, technical	Ontario	CA	1 day	N/A
03/04/09-03/07/09	SDA	Newman	Blaze	AVID	4	3	AVID students, many the first in their family to attend college, will have the opportunity to improve their motivation & self-confidence by visiting actual colleges	LA, Santa Barbara & San Luis Obispo	CA	3 days	N/A

\* Dollar amounts are listed only when district/site funds are being spent. Other activities are paid for by student fees or ASB funds.

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** January 27, 2009

**BOARD MEETING DATE:** February 5, 2009

**PREPARED AND  
SUBMITTED BY:** Terry King  
Associate Superintendent/Human Resources

**SUBJECT:** APPROVAL OF CERTIFICATED and  
CLASSIFIED PERSONNEL

-----

### EXECUTIVE SUMMARY

Please find the following Personnel actions attached for Board Approval:

#### Certificated

Employment  
Contract Reduction  
Leave of Absence  
Resignation

#### Classified

Employment  
Change in Assignment

#### RECOMMENDATION:

It is recommended that the Board approve the attached Personnel Actions.

#### FUNDING SOURCE:

General Fund

## PERSONNEL LIST

### CERTIFICATED PERSONNEL

#### Employment

1. **Thomas Wills**, 100% Temporary Teacher (Math) at Torrey Pines, initially employed for Semester I only; extend temporary contract for 2008-09 into Semester II through the end of February, effective 1/26/09 through 2/27/09.

#### Contract Reduction

1. **Jeannine Marquie**, Temporary Teacher (English/Drama) at CCA, 15-day Notice of Reduction in Temporary Contract from 100% to 67%, for the remainder of the 2008-09 school year, effective 2/09/09 through 6/12/09.
2. **Michael Remington**, Temporary Teacher (computers) at CCA, "rescind" Board action taken at the 1/15/09 board meeting to reduce Mr. Remington's assignment from 87% to 53% for semester II. His assignment will remain 87% for the remainder of the 2008-09 school year.

#### Leave of Absence

1. **Sara Morawa**, Teacher (Art) at TP, 100% Unpaid Leave of Absence for child-rearing purposes, effective 1/07/09 through 1/20/09. She will resume a 40% assignment (60% Unpaid Leave of Absence) for the remainder of the 2008-09 school year, effective 1/21/09 through 6/12/09.

#### Resignation

1. **Corinn Butler**, Temporary Teacher (Special Education) at Diegueno, resignation from employment, effective 1/23/09.
2. **Megan Loperena**, Temporary Teacher at Oak Crest/Diegueno (Music), resignation from employment at the conclusion of the 2008-09 school year, effective 6/12/09.
3. **Kristen Monge**, Teacher currently on Unpaid Leave of Absence (from Torrey Pines) for the 2008-09 school year, resignation from employment, effective 1/29/09.

## **PERSONNEL LIST**

### **CLASSIFIED PERSONNEL**

#### **Employment**

1. **Asing, Makoto**, Instructional Assistant, effective 1/28/09
2. **Hamill, Christina**, Instructional Assistant Non Severe, effective 1/5/09

#### **Change in Assignment**

1. **Magana, Carlos**, from Custodian Floater to School Plant Supervisor Middle School, effective 1/6 to 1/9/09 and 1/12 to 1/16/09
2. **Micheli, Deborah**, from 31.3% to 37.5% Nutrition Services Assistant I, effective 1/20/09
3. **Rankin, Marjorie**, from Office Assistant to Secretary, effective 12/17/08 – 3/1/09
4. **Warren, Holly**, from 48.75% Instructional Assistant Non Severe to 75% Instructional Assistant-Bilingual, effective 1/6/09 – 6/12/09

mh  
2/5/09  
classbdagenda



## San Dieguito Union High School District

### INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: January 23, 2009

BOARD MEETING DATE: February 5, 2009

PREPARED BY: Bruce Cochrane, Executive Director  
Pupil Services

SUBMITTED BY: Ken Noah  
Superintendent

SUBJECT: Approval/Ratification of Independent  
Contractor Agreements

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#### **EXECUTIVE SUMMARY**

The attached Independent Contractor Agreements Report summarizes one contract that provides services for the Special Education Program and Special Education Students for the 2008-2009 school year.

#### **RECOMMENDATION**

Approve/ratify entering into Independent Contractor Agreements as shown on the attached report and authorize Christina M. Bennett, Eric R. Dill, Stephen G. Ma, or Ken Noah to execute all pertinent documents pertaining to these agreements, contingent upon receipt of the signed documents and verification of insurance coverage.

#### **FUNDING SOURCE**

General Fund 06-00/Special Education Budget – Estimated \$2,640.00

KN/ddb  
Attachment

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT**

**INDEPENDENT CONTRACTOR AGREEMENT      2008-2009      Date:      February 5, 2009**

Contract Effective Dates	Independent Contractor	Description of Services	Fee
11-4-08 Until Termination In Writing By Either Party	BEST Maintenance	Adult Transition Program – South: Cleaning Services	\$330.00/month Estimate: \$2,640.00

## San Dieguito Union High School District

### INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: January 23, 2009

BOARD MEETING DATE: February 5, 2009

PREPARED BY: Bruce Cochrane, Executive Director  
Pupil Services

SUBMITTED BY: Ken Noah  
Superintendent

SUBJECT: **Approval of Parent Settlement and  
Release Agreements**

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#### **EXECUTIVE SUMMARY**

The attached Parent Settlement and Release Agreements Report summarizes two executed Settlement Agreements regarding special education services for special education students for the 2008 – 2009 school year.

#### **RECOMMENDATION**

Approve/ratify Final Settlement and Release Agreements as shown on the attached report.

#### **FUNDING SOURCE**

General Fund 06-00/Special Education Budget – Estimated \$45,000.00

KN/ddb  
Attachment

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT**

**PARENT SETTLEMENT AGREEMENTS 2008-2009**

**Date: February 5, 2009**

Student ID No.	Description of Settlement	Date Executed	Amount
584640	Final Settlement and Release Agreement	12-19-08	\$30,000.00
472948	Final Settlement and Release Agreement	1-21-09	\$15,000.00
		<b>TOTAL</b>	<b>\$45,000.00</b>

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** January 28, 2009

**BOARD MEETING DATE:** February 5, 2009

**PREPARED BY:** Christina Bennett, Director of Purchasing  
Eric R. Dill, Executive Director, Business Services  
Steve Ma, Associate Superintendent/Business

**SUBMITTED BY:** Ken Noah  
Superintendent

**SUBJECT:** APPROVAL/RATIFICATION OF  
PROFESSIONAL SERVICES CONTRACTS/  
BUSINESS

-----

### EXECUTIVE SUMMARY

The attached Professional Services Report/Business summarizes four contracts totaling \$11,236.70, or as noted on the attachment.

### RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contracts, as shown in the attached Professional Services Report.

### FUNDING SOURCE:

As noted on attached list.

ITEM 15A

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT**

**BUSINESS - PROFESSIONAL SERVICES REPORT**

**Date: 02-05-09**

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
01/01/09 – 12/31/09	Lawrence Family Jewish Community Center	Lease of facilities for Canyon Crest Academy Swim Team and Water Polo programs	CCA Foundation	\$60.00/hour 01/01/09-03/31/09; \$66.00/hour 04/1/09-12/31/09
02/06/09 – 12/31/09	Roesling Nakamura Terada Architects	Provide design, contract document preparation and construction administration support for the Convert Irrigation to Reclaimed Water at San Dieguito Academy and Oak Crest Middle School project	Capital Facilities 25-19	\$9,500.00 plus reimbursable expenses
02/01/09 – 06/30/09	San Dieguito Masonic Center	Lease of facilities for the San Dieguito Adult School parent participation pre-school	Adult Education Fund 11-00	\$1,100.00 (including utilities) per month
02/02/09 – 04/03/09	Carmel Valley Recreation Center	Lease of facilities for the San Dieguito Adult School senior fitness class	Adult Education Fund 11-00	\$1,736.70

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** January 29, 2009

**BOARD MEETING DATE:** February 5, 2009

**PREPARED BY:** Christina Bennett, Director of Purchasing  
Eric R. Dill, Executive Director, Business Services  
Steve Ma, Associate Supt./Business

**SUBMITTED BY:** Ken Noah  
Superintendent

**SUBJECT:** APPROVAL/RATIFICATION OF  
AMENDMENTS TO AGREEMENTS

-----

### EXECUTIVE SUMMARY

The attached Amendment to Agreements Report summarizes one amendment to agreements totaling \$0.00, or as listed on the attached report.

### RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the amendments to agreements, as shown in the attached Amendment Report.

### FUNDING SOURCE:

As noted on attached list



ITEM 15B

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT**

**AMENDMENT TO AGREEMENTS REPORT**

**Date: 02-05-09**

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
N/A	22 <sup>nd</sup> District Agricultural Association/Del Mar Fairgrounds	Amending the maximum contract amount to be paid to the District for the 2009 term to \$130,000.00	N/A	N/A

# San Dieguito Union High School District ITEM 15D

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** January 26, 2009

**BOARD MEETING DATE:** February 5, 2009

**PREPARED BY:** Christina M. Bennett, Director of Purchasing  
Eric R. Dill, Executive Director, Business Services  
Steve Ma, Associate Supt./Business

**SUBMITTED BY:** Ken Noah  
Superintendent

**SUBJECT:** ACCEPTANCE OF RECOMMENDATION &  
APPROVAL TO ENTER INTO CONTRACTS

-----

### EXECUTIVE SUMMARY

District Staff determined that it would be advantageous to establish a photography contract which would provide our students and parents with quality products at a reasonable price in a timely fashion with courteous customer service. The District solicited photography services proposals from qualified vendors with the intent to execute a limited exclusive contract. This agreement would eliminate the need for each school to issue its own RFP and for firms to submit separate proposals to each school. Five submittals to the District's RFP for district-wide photography services were received on January 5, 2009. District Staff, comprised of ASB Advisors, High School and Middle School Principals, Yearbook Advisors, and other key staff members, evaluated the proposal submittals and concluded that two photography companies should be called in for further inquiry and review. Upon the conclusion of the review, the Staff concluded that it would be in the best interest of the District to recommend entering into a contract with Keane Studios for senior portrait photography services and entering into a contract with Classic School Portraits by Gerardy Photography for underclassmen yearbook photography services. These two companies exhibited their core competencies would best fit the District if the services were divided in this manner.

Keane Studio's offerings include a base senior portrait package starting at \$49.00 and consideration to the Schools based on senior enrollment of \$62,469.00. Classic School Portraits by Gerardy Photography's offerings include a base underclassmen portrait package starting at \$19.95 and a commission which goes back to each respective school of \$2.00 per package or \$1.00 per package contingent on the number of times per school year the photos are taken at each site.

ITEM 15D

**RECOMMENDATION:**

Accept the recommendation of District Staff to select Keane Studios and Classic School Portraits by Gerardy Photography for district-wide Senior Portrait Photography services and Underclassmen Yearbook Photography services, respectively, and authorize Christina M. Bennett or Eric R. Dill to enter into contracts, during the period February 1, 2009 through January 31, 2010 with options to extend for four additional one-year periods.

**FUNDING SOURCE:**

N/A

# San Dieguito Union High School District ITEM 15E

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** January 26, 2009

**BOARD MEETING DATE:** February 5, 2009

**PREPARED BY:** Christina M. Bennett, Director of Purchasing  
Eric R. Dill, Executive Director, Business Services  
Steve Ma, Associate Supt./Business

**SUBMITTED BY:** Ken Noah  
Superintendent

**SUBJECT:** APPROVAL OF CHANGE ORDERS

-----

### EXECUTIVE SUMMARY

The Biotech Classroom Conversion – Phase I at San Dieguito Academy project completed on time and with a deduction in the contract amount due to unused allowance funds and deletion of unnecessary concrete work.

The Tennis Court Resurfacing at San Dieguito Academy project completed on time as well and with out any changes to the contract.

The Energy Conservation Services Contract B2006-11 – Torrey Pines High School Academic Bldg. West – Phase III project is also complete and does not have any changes or outstanding issues to the contract or with the contractor.

However, for administrative purposes, the completion dates of these three contracts need to be extended to coincide with the Board's acceptance date.

### RECOMMENDATION:

Approve Change Orders to the following projects, and authorize Eric R. Dill or Stephen G. Ma to execute the change orders:

1. Change Order No. 1 – Biotech Classroom Conversion – Phase I at San Dieguito Academy project B2009-09, contract entered into with Fordyce Construction, Inc., decreasing the contract amount by \$5,819.00 and extending the contract time by 13 calendar days.
2. Change Order No. 1 - Tennis Court Resurfacing at San Dieguito Academy project B2009-12, contract entered into with Ferandell Tennis Courts, Inc., extending the contract time by 13 calendar days

ITEM 15E

3. Change Order No. 1 – Energy Conservation Services Contract B2006-11 – Torrey Pines High School Academic Bldg. West – Phase III, contract entered into with Siemens Building Technologies, Inc., extending the contract time by 156 calendar days.

**FUNDING SOURCE:**

N/A



ROESLING  
NAKAMURA  
TERADA  
Architects, Inc.

363 FIFTH AVENUE  
SAN DIEGO  
CALIFORNIA 92101  
619 233-1023  
FAX 619 233-0016  
mail@rntarchitects.com

# Change Order

ITEM 15E

- Owner
- Construction Manager
- Architect
- Contractor
- Field
- Other

Project:	<b>BIOTECH CLASSROOM CONVERSION – PHASE 1 AT SAN DIEGUITO ACADEMY B2009-09</b>	CO No:	<b>01</b>
To Contractor:	Fordyce Construction  9926 Prospect Ave., Ste. #122  Santee, CA 92071	Initiation Date:	January 22, 2009
		Project No:	531
		Contract For:	
		Contract Date:	Nov. 18, 2008

The Contract is changed as follows:

Decrease contract amount by (\$5819) for unused portion of Allowance No. 1 and deleted concrete paving work.

Increase contract time by 13 days.

**Not valid until signed by the Owner, Construction Manager, Architect, and Contractor.**

The original (Contract Sum) ( <del>Guaranteed Maximum Price</del> ) was .....	\$ 48,856.00
Net change by previously authorized Change Orders .....	\$ 0
The (Contract Sum) ( <del>Guaranteed Maximum Price</del> ) prior to this Change Order was .....	\$ 48,856.00
The (Contract Sum) ( <del>Guaranteed Maximum Price</del> ) will be ( <del>increased</del> ) ( <del>decreased</del> ) ( <del>unchanged</del> ) by this Change Order .....	(5,819.00)
The new (Contract Sum) ( <del>Guaranteed Maximum Price</del> ) including this Change Order will be .....	\$ 43,037.00
The Contract Time will be ( <del>increased</del> ) ( <del>decreased</del> ) ( <del>unchanged</del> ) by .....	( 13 ) days
The date of Substantial Completion as of the date of this Change Order therefore is .....	Feb. 5, 2009

NOTE: This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive.

ARCHITECT **Roesling Nakamura Terada Architects, Inc.**

ADDRESS 363 5th Avenue, #202, San Diego, CA 92101

BY Joe Mansfield DATE 1/22/09

*Joe Mansfield*

CONTRACTOR **Fordyce Construction**

ADDRESS <sup>9932</sup> ~~9926~~ Prospect Ave. Ste. <sup>138</sup> ~~#122~~, Santee, CA 92071

BY Brian Fordyce DATE 1/22/09

*Brian Fordyce*

OWNER **San Dieguito Union High School District**

ADDRESS 710 Encinitas Blvd. Encinitas, CA 92024

BY Christina Bennett DATE \_\_\_\_\_

**CHANGE ORDER**

**PROJECT:**

Tennis Court Resurfacing at San Dieguito Academy B2009-12

*CHANGE ORDER #1*

**DISTRICT:**

San Dieguito Union High School District  
710 Encinitas Blvd.  
Encinitas, CA 92024

**CONTRACTOR:**

Ferandell Tennis Courts, Inc.  
2120 Jimmy Durante Blvd., Ste. 102  
Del Mar, CA 92014

***The contract is changed as follows:***

Extend contract end date (13 ) days to coincide with Board acceptance date      February 5, 2009

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The contract sum was	\$30,850.00
Net change by previously approved change orders	0.00
The contract sum prior to this change order was	\$30,850.00
The contract sum will be <del>decreased</del> / <del>increased</del> /unchanged by this change order in the amount of	0.00
The new contract sum, including this change order will be	\$30,850.00

---

CONTRACTOR  
Ferandell Tennis Courts, Inc.

OWNER  
San Dieguito Union High School District

By: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**CHANGE ORDER**

*PROJECT:*

Energy Conservation Services Contract B2006-11 – Torrey Pines  
High School Academic Bldg. West – Phase III

*CHANGE ORDER #1*

*DISTRICT:*

San Dieguito Union High School District  
710 Encinitas Blvd.  
Encinitas, CA 92024

*CONTRACTOR:*

Siemens Building Technologies, Inc.  
9835 Carroll Center Road, Suite 100  
San Diego, CA 92126

***The contract is changed as follows:***

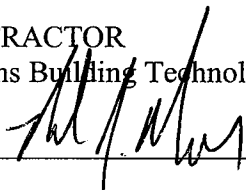
Extend contract end date (13) days to coincide with Board acceptance date    156 calendar days

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The contract sum was	\$375,434.00
Net change by previously approved change orders	\$ 0.00
The contract sum prior to this change order was	\$375,434.00
The contract sum will be unchanged by this change order in the amount of	0
The new contract sum, including this change order will be	\$375,434.00

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CONTRACTOR  
Siemens Building Technologies

By: 

Date: 1-26-09

OWNER  
San Dieguito Union H.S.D.

By: \_\_\_\_\_

Date: \_\_\_\_\_



# San Dieguito Union High School District ITEM 15F

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** January 26, 2009

**BOARD MEETING DATE:** February 5, 2009

**PREPARED BY:** Christina M. Bennett, Director of Purchasing  
Eric R. Dill, Executive Director, Business Services  
Steve Ma, Associate Supt./Business

**SUBMITTED BY:** Ken Noah  
Superintendent

**SUBJECT:** ACCEPTANCE OF CONSTRUCTION PROJECTS

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### EXECUTIVE SUMMARY

The Biotech Classroom Conversion – Phase I at San Dieguito Academy project, the Tennis Court Resurfacing at San Dieguito Academy project, and the Energy Conservation Services Contract B2006-11 – Torrey Pines High School Academic Bldg. West – Phase III project are all complete. The projects were completed on time and do not have any outstanding issues. It is recommended that the Board of Trustees accept these projects as complete.

### RECOMMENDATION:

It is recommended that the Board accept the following construction projects as complete, pending the completion of a punch list, and authorize the administration to file a Notice of Completion with the County Recorders Office:

1. Biotech Classroom Conversion – Phase I at San Dieguito Academy project B2009-09, contract entered into with Fordyce Construction, Inc.
2. Tennis Court Resurfacing at San Dieguito Academy project B2009-12, contract entered into with Ferandell Tennis Courts, Inc.
3. Energy Conservation Services Contract B2006-11 – Torrey Pines High School Academic Bldg. West – Phase III, contract entered into with Siemens Building Technologies, Inc.

### FUNDING SOURCE:

N/A

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** January 27, 2009

**BOARD MEETING DATE:** February 5, 2009

**PREPARED BY:** Stephen G. Ma, Assoc Supt/Business Services  
Eric R. Dill, Exec Director/Business Services  
Michael Taylor, Director/Finance

**SUBMITTED BY:** Ken Noah  
Superintendent

**SUBJECT:** APPROVAL OF CHECK CLEARING ACCOUNT

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### EXECUTIVE SUMMARY

As a result of a lost deposit slip for the SDUHSD checking clearing account with California Bank & Trust, it is requested that the Board approve the closing of the current SDUHSD California Bank & Trust check clearing account and the reopening of a new SDUHSD California Bank & Trust check clearing account. Changing the account number serves as a District precaution to prevent anyone from gaining access to the old account.

### RECOMMENDATION:

It is recommended that the Board approve the closing of the general check clearing account and the reopening of the general check clearing account with California Bank & Trust.

### FUNDING SOURCE:

Not applicable

MT/trs

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** January 23, 2009

**BOARD MEETING DATE:** February 5, 2009

**PREPARED BY:** Stephen G. Ma  
Associate Superintendent, Business

**SUBMITTED BY:** Ken Noah, Superintendent

**SUBJECT:** APPROVAL OF BUSINESS REPORTS

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### EXECUTIVE SUMMARY

Please find the following business reports submitted for your approval:

- a) Purchase Orders
- b) Instant Money
- c) Membership Listing

### RECOMMENDATION:

It is recommended that the Board approve the following business reports: a) Purchase Orders, b) Instant Money, and c) Membership Listing.

### FUNDING SOURCE:

Not applicable

js  
Attachments

PO/BOARD/REPORT

SAN DIEGUITO UNION HIGH  
FROM 01/06/09 THRU 01/26/09

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ITEM 15H

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
292202	01/06/09	03	NORTH COUNTY TIMES	001	ADVERTISING	\$150.88
292203	01/06/09	25-19	FREDRICKS ELECTRIC I	025	IMPROVEMENT	\$22,446.00
292204	01/06/09	03	CORPORATE EXPRESS	008	MATERIALS AND SUPPLI	\$3,000.00
292205	01/06/09	03	PAXTON/PATTERSON	008	MATERIALS AND SUPPLI	\$310.47
292206	01/06/09	03	ONE STOP TONER AND I	008	MATERIALS AND SUPPLI	\$75.41
292207	01/06/09	03	RENAISSANCE LEARNING	008	MATERIALS AND SUPPLI	\$245.20
292208	01/06/09	03	BARNES & NOBLE BOOKS	008	MATERIALS AND SUPPLI	\$600.00
292209	01/06/09	06	PAXTON/PATTERSON	033	MATERIALS AND SUPPLI	\$396.30
292210	01/06/09	06	INGRAM	004	OTHER BOOKS-LIBRARY	\$1,500.00
292211	01/06/09	06	BARNES & NOBLE BOOKS	008	MATERIALS AND SUPPLI	\$1,000.00
292212	01/06/09	06	METHOD TEST PREP	010	A/V CONTRACT	\$2,895.00
292213	01/06/09	06	D AND D TOOL SUPPLY	033	MATERIALS AND SUPPLI	\$72.71
292214	01/06/09	03	HANSEN LIBRARY SALES	013	MATERIALS AND SUPPLI	\$434.77
292215	01/06/09	06	YOUR TEACHER.COM	013	A/V CONTRACT	\$500.00
292216	01/06/09	06	E N C O	033	MATERIALS AND SUPPLI	\$305.26
292217	01/06/09	11	PBD INC	009	BOOKS OTHER THAN TEX	\$524.51
292218	01/06/09	11	SCANTRON CORPORATION	009	OFFICE SUPPLIES	\$207.24
292220	01/06/09	03	JOHN WILEY AND SONS	013	MATERIALS AND SUPPLI	\$150.54
292221	01/06/09	06	BLICK, DICK (DICK BL	013	MATERIALS AND SUPPLI	\$1,436.29
292222	01/06/09	06	DRAMATIC PUBLISHING	013	MATERIALS AND SUPPLI	\$509.59
292223	01/06/09	03	COMPUSOURCE/ADB ENTE	013	MATERIALS AND SUPPLI	\$246.75
292224	01/06/09	03	VIRCO MANUFACTURING	010	MATERIALS AND SUPPLI	\$4,826.55
292225	01/06/09	25-19	BLAIR RASMUSSEN CONS	025	IMPROVEMENT	\$14,940.00
292226	01/06/09	25-19	U S A SHADE & FABRIC	025	LAND IMPROVEMENTS	\$13,880.61
292227	01/06/09	25-18	VIRCO MANUFACTURING	010	MATERIALS AND SUPPLI	\$4,826.55
292228	01/06/09	03	INVISIBLE CHILDREN	010	MATERIALS AND SUPPLI	\$90.20
292229	01/06/09	03	SCANTRON CORPORATION	005	MATERIALS AND SUPPLI	\$214.60
292230	01/06/09	03	RASIX COMPUTER CENTE	005	MATERIALS AND SUPPLI	\$98.52
292231	01/06/09	03	RASIX COMPUTER CENTE	012	MATERIALS AND SUPPLI	\$78.16
292232	01/06/09	03	RASIX COMPUTER CENTE	005	MATERIALS AND SUPPLI	\$127.22
292233	01/06/09	03	MODERN SCHOOL SUPPLI	005	MATERIALS AND SUPPLI	\$941.28
292234	01/06/09	03	ORGANIZED SPORTS INC	012	MATERIALS AND SUPPLI	\$379.66
292235	01/07/09	03	COMPUSOURCE/ADB ENTE	010	OFFICE SUPPLIES	\$239.77
292236	01/07/09	03	PINNACLE INNOVATIONS	035	CONSULTANTS-COMPUTER	\$1,250.00
292237	01/07/09	03	SAN DIEGO POSTAL	001	LIC/SOFTWARE	\$416.00
292238	01/07/09	03	RESOURCE NETWORK INC	035	MATERIALS AND SUPPLI	\$123.18
292239	01/07/09	03	COMPUSOURCE/ADB ENTE	013	MATERIALS AND SUPPLI	\$599.84
292240	01/07/09	03	POWER SYSTEMS INC	005	MATERIALS AND SUPPLI	\$456.04
292241	01/07/09	03	COMPUSOURCE/ADB ENTE	010	MATERIALS AND SUPPLI	\$117.99
292243	01/07/09	03	OFFICE DEPOT	010	MATERIALS AND SUPPLI	\$53.85
292244	01/07/09	06	DEVEREUX TEXAS TREAT	030	OTHER CONTR-N.P.S.	\$5,055.96
292245	01/07/09	03	SCANTRON CORPORATION	012	MATERIALS AND SUPPLI	\$1,958.91
292246	01/08/09	06	ALPHA GRAPHICS	010	MATERIALS AND SUPPLI	\$100.00
292247	01/08/09	03	TRI BEST VISUAL DISP	010	MATERIALS AND SUPPLI	\$229.51
292248	01/08/09	03	ROYAL BUSINESS GROUP	001	OFFICE SUPPLIES	\$17.24
292249	01/08/09	03	SIMPLEX-GRINNELL LP	025	REPAIRS BY VENDORS	\$2,325.81
292250	01/08/09	03	RAPP ENTERPRISES	010	REPAIRS BY VENDORS	\$2,043.88
292251	01/08/09	03	TRAFFIC CONTROL SERV	025	BLDG.-REPAIR MATERIA	\$172.23
292252	01/08/09	03	TOOL DEPOT	004	MATERIALS AND SUPPLI	\$68.66
292253	01/08/09	03	FILINGSUPPLIES.COM	005	REPAIRS BY VENDORS	\$659.20
292254	01/08/09	25-19	NORTH COUNTY TIMES	036	ADVERTISING	\$135.80
292255	01/08/09	25-19	FERANDELL TENNIS COU	025	LAND IMPROVEMENTS	\$30,850.00
292256	01/08/09	25-19	ROESLING NAKAMURA	025	LAND IMPROVEMENTS	\$5,000.00
292257	01/09/09	13	SWIRL OF SAN DIEGO	031	PURCHASES FOOD	\$10,000.00
292258	01/09/09	03	FILMS MEDIA GROUP	013	MATERIALS AND SUPPLI	\$514.55

PO/BOARD/REPORT

SAN DIEGUITO UNION HIGH  
FROM 01/06/09 THRU 01/26/09

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ITEM 15H

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
292259	01/09/09	03	RIDDELL/ALL AMERICAN	005	REPAIRS BY VENDORS	\$10,649.42
292260	01/09/09	03	URBAN TREE CARE, INC	025	OTHER SERV.& OPER.EX	\$2,400.00
292261	01/09/09	25-19	QUALITY FLOORS BY GE	025	IMPROVEMENT	\$1,725.00
292262	01/09/09	06	AMAZON.COM	013	MATERIALS AND SUPPLI	\$237.87
292263	01/09/09	03	FROGUTS, INC.	003	LIC/SOFTWARE	\$308.00
292264	01/09/09	03	STAGE LIGHTING STORE	014	MATERIALS AND SUPPLI	\$320.02
292265	01/09/09	06	BLICK, DICK (DICK BL	013	MATERIALS AND SUPPLI	\$1,888.00
292266	01/09/09	06	RHINO ART COMPANY IN	013	MATERIALS AND SUPPLI	\$431.00
292267	01/09/09	03	SCIENCE KIT LLC	008	MATERIALS AND SUPPLI	\$57.11
292268	01/09/09	03	HOME DEPOT	014	MATERIALS AND SUPPLI	\$329.17
292269	01/09/09	06	AREY JONES EDUCATION	013	MAT/SUP/EQUIP TECHNO	\$17,958.47
292270	01/09/09	06	DELL COMPUTER CORPOR	013	MAT/SUP/EQUIP TECHNO	\$1,088.64
292272	01/12/09	06	ONE STOP TONER AND I	033	MATERIALS AND SUPPLI	\$116.31
292273	01/12/09	06	BEST MAINTENANCE	030	OTHER SERV.& OPER.EX	\$3,000.00
292275	01/12/09	03	SAN DIEGO PROJECT HE	037	PROF/CONSULT./OPER E	\$320.00
292276	01/12/09	11	WALDORF IN NORTH COA	009	RENTS & LEASES	\$1,100.00
292277	01/12/09	06	PIONEER DAY SCHOOL	030	OTHER CONTR-N.P.S.	\$36,685.90
292278	01/12/09	03	COSTCO CARLSBAD	006	MATERIALS AND SUPPLI	\$66.81
292279	01/13/09	06	JUNIOR LIBRARY GUILD	010	OTHER BOOKS-LIBRARY	\$1,197.00
292280	01/13/09	03	DEMCO INC	010	MATERIALS AND SUPPLI	\$311.56
292281	01/13/09	06	B AND H PHOTO-VIDEO-	013	NON CAPITALIZED EQUI	\$1,055.90
292282	01/13/09	06	SARGENT WELCH SCIENT	013	NON CAPITALIZED EQUI	\$1,360.62
292283	01/13/09	03	COLLEGE ENTRANCE EXA	010	DUES AND MEMBERSHIPS	\$325.00
292284	01/13/09	03	SEAN JAMES ENTERPRIS	004	MATERIALS AND SUPPLI	\$174.77
292285	01/13/09	03	BUFFALO BREATH COSTU	004	MATERIALS AND SUPPLI	\$1,000.00
292287	01/13/09	06	PEPPER OF LOS ANGELE	008	MATERIALS AND SUPPLI	\$2,444.37
292288	01/13/09	03	ONE STOP TONER AND I	013	MATERIALS AND SUPPLI	\$76.81
292289	01/13/09	03	TARGET	008	MATERIALS AND SUPPLI	\$46.44
292290	01/13/09	03	VIRCO MANUFACTURING	010	MATERIALS AND SUPPLI	\$2,944.66
292291	01/13/09	06	BARNES & NOBLE BOOKS	013	MATERIALS AND SUPPLI	\$99.77
292292	01/13/09	06	SWIFT, DENNIS M.	030	OTHER SERV.& OPER.EX	\$247.69
292293	01/13/09	03	OFFICE DEPOT	022	OFFICE SUPPLIES	\$61.41
292294	01/13/09	03	PSAT/NMSQT	014	MATERIALS AND SUPPLI	\$325.00
292295	01/13/09	03	M J'S DELI & CAFE	026	OFFICE SUPPLIES	\$33.58
292296	01/13/09	03	CORPORATE EXPRESS	005	MATERIALS AND SUPPLI	\$500.00
292297	01/13/09	03	NATL BUSINESS FURNIT	005	MATERIALS AND SUPPLI	\$991.72
292298	01/13/09	03	CORPORATE EXPRESS	026	MATERIALS AND SUPPLI	\$117.02
292299	01/13/09	03	CORPORATE EXPRESS	026	MATERIALS AND SUPPLI	\$32.99
292300	01/14/09	03	PATHWAY COMMUNICATIO	012	MATERIALS AND SUPPLI	\$397.13
292301	01/14/09	03	RASIX COMPUTER CENTE	005	MATERIALS AND SUPPLI	\$268.48
292302	01/14/09	03	NEW YORK TIMES	005	MATERIALS AND SUPPLI	\$332.20
292303	01/14/09	03	MONOPRICE, INC	012	MATERIALS AND SUPPLI	\$33.64
292304	01/14/09	03	PIONEER STATIONERS I	005	MATERIALS AND SUPPLI	\$139.00
292305	01/14/09	06	INST OF EFFECTIVE ED	030	OTHER CONTR-N.P.S.	\$44,758.91
292306	01/14/09	06	MONOPRICE, INC	012	MATERIALS AND SUPPLI	\$51.76
292307	01/14/09	03	SCHOLASTIC BOOK FAIR	008	MATERIALS AND SUPPLI	\$62.32
292308	01/14/09	03	SCHOLASTIC BOOK FAIR	008	MATERIALS AND SUPPLI	\$413.12
292309	01/14/09	06	SCHOLASTIC BOOK FAIR	008	MATERIALS AND SUPPLI	\$790.68
292310	01/14/09	06	LIBRARY VIDEO COMPAN	004	MATERIALS AND SUPPLI	\$421.97
292311	01/14/09	06	TEACHER'S DISCOVERY	004	MATERIALS AND SUPPLI	\$76.64
292312	01/14/09	03	COMPUSOURCE/ADB ENTE	008	MATERIALS AND SUPPLI	\$150.74
292313	01/14/09	06	HOME DEPOT	004	MATERIALS AND SUPPLI	\$39.00
292314	01/14/09	03	CORPORATE EXPRESS	004	OTHER SERV.& OPER.EX	\$1,250.00
292315	01/14/09	03	SCHOLASTIC INC	008	MATERIALS AND SUPPLI	\$47.96
292316	01/14/09	03	MARKERBOARD PEOPLE,	008	MATERIALS AND SUPPLI	\$83.83



PO/BOARD/REPORT

SAN DIEGUITO UNION HIGH  
FROM 01/06/09 THRU 01/26/09

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ITEM 15H

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
292317	01/14/09	06	SNAP ON TOOLS CORPOR	005	MATERIALS AND SUPPLI	\$151.45
292318	01/14/09	06	AMAZON.COM	014	MATERIALS AND SUPPLI	\$1,145.92
292319	01/14/09	06	PATON GROUP, THE	033	REPAIRS BY VENDORS	\$750.00
292320	01/14/09	06	J D SQUARED INC	033	MATERIALS AND SUPPLI	\$338.25
292322	01/14/09	06	SAN DIEGO STAGE/LIGH	004	MATERIALS AND SUPPLI	\$649.87
292323	01/14/09	06	BLICK, DICK (DICK BL	004	MATERIALS AND SUPPLI	\$1,172.03
292324	01/14/09	03	PATON GROUP, THE	014	A/V CONTRACT	\$4,540.50
292325	01/15/09	03	ADORAMA CAMERA INC	010	MAT/SUP/EQUIP TECHNO	\$669.28
292326	01/15/09	03	FREDRICKS ELECTRIC I	025	REPAIRS BY VENDORS	\$945.00
292327	01/15/09	15	A Z BUS SALES INC	028	OTHER NEW EQPT-TRANS	\$150,040.02
292328	01/16/09	06	FILMS MEDIA GROUP	005	MATERIALS AND SUPPLI	\$660.60
292329	01/16/09	03	STAPLES STORES	022	OFFICE SUPPLIES	\$28.26
292330	01/16/09	06	MONOPRICE, INC	012	MATERIALS AND SUPPLI	\$250.07
292331	01/16/09	03	BEST COMPUTER SUPPLI	022	OFFICE SUPPLIES	\$36.99
292332	01/16/09	03	EN POINTE TECHNOLOGI	035	A/V CONTRACT	\$96,190.21
292333	01/16/09	03/06	SEARS COMMERCIAL SAL	008	NON CAPITALIZED EQUI	\$2,902.48
292334	01/20/09	13	JIM DUKE SERVICE	031	REPAIRS BY VENDORS	\$107.75
292335	01/20/09	03	AROUND TOWN PRESSURE	025	OTHER SERV.& OPER.EX	\$3,000.00
292336	01/20/09	06	DHARMA TRADING COMPA	004	MATERIALS AND SUPPLI	\$678.15
292337	01/20/09	06	HOME DEPOT	010	MATERIALS AND SUPPLI	\$1,200.00
292339	01/20/09	03	MATRIX INGENUITY INC	013	MATERIALS AND SUPPLI	\$115.40
292340	01/20/09	03	FREY SCIENTIFIC CO	004	MATERIALS AND SUPPLI	\$915.71
292341	01/20/09	06	PERMA BOUND	014	MATERIALS AND SUPPLI	\$2,839.37
292342	01/20/09	06	PRENTICE HALL/REGENT	014	TEXTBOOKS	\$516.69
292343	01/20/09	06	PRENTICE HALL/REGENT	006	TEXTBOOKS	\$162.50
292344	01/20/09	06	M P S	010	TEXTBOOKS	\$4,662.90
292345	01/20/09	06	DOVER PUBLICATIONS	005	MATERIALS AND SUPPLI	\$242.44
292346	01/20/09	06	PERMA BOUND	005	MATERIALS AND SUPPLI	\$1,171.78
292347	01/20/09	06	EVERBIND/MARCO BOOK	003	MATERIALS AND SUPPLI	\$1,326.89
292348	01/20/09	06	PERMA BOUND	006	MATERIALS AND SUPPLI	\$512.50
292349	01/20/09	06	GLENCOE-MACMILLAN/MC	006	MATERIALS AND SUPPLI	\$85.59
292350	01/20/09	06	GLENCOE-MACMILLAN/MC	010	TEXTBOOKS	\$3,461.50
292352	01/20/09	03	SHIFFLER EQUIPMENT S	025	BLDG.-REPAIR MATERIA	\$114.50
292353	01/20/09	03	LEUCADIA PIZZERIA	025	MATERIALS AND SUPPLI	\$125.00
292354	01/20/09	03	SCHOOL SPECIALTY	005	MATERIALS AND SUPPLI	\$835.28
292355	01/21/09	06	C A R E S - CENTER F	030	OTHER CONTR-N.P.A.	\$4,550.00
292356	01/21/09	06	MOSS, AMY	030	PROF/CONSULT./OPER E	\$3,000.00
292357	01/21/09	03	CARRIER	025	NON CAPITALIZED EQUI	\$1,095.82
292358	01/21/09	03	ENCINITAS, CITY OF	025	SEWER CHARGES	\$50,675.76
292359	01/21/09	03	URBAN TREE CARE, INC	025	OTHER SERV.& OPER.EX	\$1,080.00
292360	01/21/09	03	HOME DEPOT	012	MATERIALS AND SUPPLI	\$3,000.00
292361	01/21/09	06	T M TECHNOLOGIES	033	MATERIALS AND SUPPLI	\$582.46
292364	01/22/09	03	L R P PUBLICATIONS	037	MATERIALS AND SUPPLI	\$202.00
292366	01/22/09	06	STATER BROS MARKETS	033	MATERIALS AND SUPPLI	\$1,000.00
292367	01/22/09	06	SMART AND FINAL CORP	033	MATERIALS AND SUPPLI	\$1,000.00
292368	01/22/09	06	E N C O	033	MATERIALS AND SUPPLI	\$58.34
292369	01/22/09	03	A B P A	025	DUES AND MEMBERSHIPS	\$75.00
292370	01/22/09	03	A B P A	025	FEES - ADMISSIONS, T	\$170.00
292371	01/22/09	03	CORPORATE EXPRESS	012	MATERIALS AND SUPPLI	\$700.36
292372	01/22/09	06	MONOPRICE, INC	012	MATERIALS AND SUPPLI	\$19.02
292373	01/22/09	03	CORPORATE EXPRESS	014	MATERIALS AND SUPPLI	\$86.88
292374	01/22/09	03	FREE FORM CLAY & SUP	012	NON CAPITALIZED EQUI	\$2,106.51
292375	01/22/09	03	FREDRICKS ELECTRIC I	035	MATERIALS AND SUPPLI	\$759.50
292376	01/22/09	03/06	FREDRICKS ELECTRIC I	035	MATERIALS AND SUPPLI	\$732.41
292377	01/22/09	03/06	DELL COMPUTER CORPOR	008	MAT/SUP/EQUIP TECHNO	\$3,433.49

PO/BOARD/REPORT

SAN DIEGUITO UNION HIGH  
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ITEM 15H

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
292378	01/22/09	03	CORPORATE EXPRESS	013	OFFICE SUPPLIES	\$160.53
292379	01/22/09	06	T E R I INC	030	OTHER CONTR-N.P.S.	\$37,131.58
292380	01/23/09	06	STATE BOARD OF EQUAL	028	FEES - ADMISSIONS, T	\$298.81
292381	01/23/09	06	ACCENTCARE HOME HEAL	030	OTHER CONTR-N.P.A.	\$41,760.00
292382	01/26/09	06	PATHWAY COMMUNICATIO	012	OTHER SERV.& OPER.EX	\$3,390.17
292383	01/26/09	06	C C S PRESENTATION S	012	NON CAPITALIZED EQUI	\$1,952.43
292384	01/26/09	06	TROXELL COMMUNICATIO	012	NON CAPITALIZED EQUI	\$1,514.59
292385	01/26/09	06	KORFF, GARY AND/OR R	030	OTHER SERV.& OPER.EX	\$4,000.00
292386	01/26/09	06	B AND H PHOTO-VIDEO-	012	MATERIALS AND SUPPLI	\$2,193.74
292387	01/26/09	06	RIVERSIDE PUBLISHING	030	MATERIALS AND SUPPLI	\$1,696.78
292388	01/26/09	06	LINGUISYSTEMS INC	014	MATERIALS AND SUPPLI	\$183.12
292389	01/26/09	06	RIVERSIDE PUBLISHING	014	MATERIALS AND SUPPLI	\$96.56
292390	01/26/09	06	RASIX COMPUTER CENTE	005	MATERIALS AND SUPPLI	\$122.58
292391	01/26/09	03	ROYAL BUSINESS GROUP	030	PRINTING	\$28.02
790052	01/08/09	03	TEMPLACO TOOLS, INC	025	BLDG.-REPAIR MATERIA	\$149.77
790055	01/07/09	03	ONE STOP TONER AND I	035	REPAIRS BY VENDORS	\$281.87
790056	01/13/09	06	VALENCIA'S	028	REPAIRS BY VENDORS	\$85.00
790057	01/14/09	06	MYERS TIRE - SAN DIE	028	MATERIALS-REPAIRS	\$161.63
790058	01/13/09	03	ONE STOP TONER AND I	035	REPAIRS BY VENDORS	\$218.23
790059	01/13/09	06	ROMAN'S TRUCK BODY &	028	REPAIRS BY VENDORS	\$2,872.63
790060	01/13/09	06	ROMAN'S TRUCK BODY &	028	REPAIRS BY VENDORS	\$1,784.69
790061	01/26/09	03	ONE STOP TONER AND I	035	REPAIRS BY VENDORS	\$461.82
790062	01/26/09	06	VALENCIA'S	028	REPAIRS BY VENDORS	\$85.00
890035	01/07/09	06	EAGLE SOFTWARE	022	CONFERENCE,WORKSHOP,	\$1,625.00
890037	01/07/09	06	OSCAR GRAYBILL	022	CONFERENCE,WORKSHOP,	\$390.00
890038	01/09/09	06	SAN DIEGO COUNTY OFF	022	CONFERENCE,WORKSHOP,	\$3,400.00
890039	01/22/09	03	SAN DIEGO COUNTY OFF	022	CONFERENCE,WORKSHOP,	\$200.00
REPORT TOTAL						\$744,261.08

ITEM 15H

*INSTANT MONEY REPORT FOR THE PERIOD 01/06/09 THROUGH 01/26/09*

<i>Check #</i>	<i>Vendor</i>	<i>Amount</i>
10403	FEDEX	\$49.05
10404	ALLPOSTERS.COM	\$37.82
10405	MICHAEL'S	\$150.00
10406	J. RANDOLPH BULGIN	\$180.13
10407	FORTUNE MAGAZINE	\$200.00
10408	A & H TURF & SPECIALTIES	\$89.78
	<i>Total</i>	<u>\$706.78</u>



ITEM 15H

Individual Membership Listings  
For the Period of January 6, 2009 through January 26, 2009

<u>Staff Member Name</u>	<u>Organization Name</u>	<u>Amount</u>
Gordon Hein	American Backflow Prevention Association	\$75.00

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** January 23, 2009

**BOARD MEETING DATE:** February 5, 2009

**PREPARED BY:** Stephen G. Ma  
Associate Superintendent, Business

**SUBMITTED BY:** Ken Noah  
Superintendent

**SUBJECT:** APPROVAL OF PROPOSED REVISIONS TO  
BOARD POLICIES 5118 & 5118/AR-1,  
“Attendance of Non-Residents / Interdistrict  
Attendance”

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### EXECUTIVE SUMMARY

In response to the potential change in the District's student funding model, staff is recommending revisions to the District's Interdistrict Attendance board policy 5118 and administrative regulation. Staff has researched policies of other districts and has concluded that the proposed changes give staff the greatest flexibility in determining criteria for accepting or not accepting interdistrict transfer students.

This item was submitted for the first reading at the January 15, 2009 Board meeting and is being resubmitted for approval at this meeting.

### RECOMMENDATION:

It is recommended that the Board approve the proposed revisions to Board Policies 5118 & 5118/AR-1, “Attendance of Non-Residents / Interdistrict Attendance”, as shown in the attached supplements.

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Attachments

**STUDENTS**

**5118**

ATTENDANCE OF NON-RESIDENTS/INTERDISTRICT ATTENDANCE

The Board of Trustees recognizes that students who reside in one district may choose to attend school in another district and that such choices are made for a variety of reasons. ~~The Board desires to communicate with parents/guardians and students regarding the diverse educational programs and services that are available.~~

~~Transportation shall not be provided for pupils attending on an interdistrict attendance agreement.~~

Upon request by student's parents/guardians, the superintendent or designee may approve interdistrict permits with other districts on a case-by-case basis to meet individual student's needs.

The interdistrict attendance permit shall be valid for the school year and renewed annually not to exceed a term of five (5) years and shall stipulate terms and conditions under which interdistrict attendance shall be permitted, denied or revoked (Education Code 46600).

**Transportation shall not be provided for pupils attending on an interdistrict attendance agreement.**

~~The superintendent or designee may deny interdistrict permits because of overcrowding with the district's schools or programs.~~

The Board of Trustees of the San Dieguito Union High School District, when making its determination whether to enroll an individual who has been expelled or pending expulsion from another school district for acts other than Education Code 48915 a and c, will consider the following option:

- (1) Deny enrollment
- (2) Permit enrollment
- (3) Permit conditional enrollment in a regular school program or another education program

Notwithstanding any other provision of law, the Board of Trustees, after a determination has been made, pursuant to a hearing, that a student expelled from another school district for an act other than those described in subdivision (a) or (c) of Section 48915 does not pose a danger to either the pupils or employees of the school district, may permit the student to enroll in a school in the ~~San~~

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Policy Adopted: March 27, 1980  
Policy Revised: January 16, 1997  
Policy Revised: January 15, 1998  
Policy Revised: August 21, 2008  
Policy Draft: **January 15, 2009**

ITEM 16

**STUDENTS**

**5118**

those described in subdivision (a) or (c) of Section 48915 does not pose a danger to either the pupils or employees of the school district, may permit the student to enroll in a school in the ~~San Dieguito Union High School~~ District during the term of expulsion, provided that he or she, subsequent to the expulsion, ~~either~~ has established legal residence in the ~~San Dieguito Union High School~~ District, pursuant to Section 48200 of the Education Code. The enrollment may be on a conditional basis until the period of the expulsion has ended.

~~The Superintendent is authorized to develop administrative regulations for the enrollment of students whose legal residence is outside the boundaries of the San Dieguito Union High School District.~~

Legal Reference: CALIFORNIA EDUCATION CODE

- 46600-46611 Interdistrict attendance agreements
- 48204 Residency requirements for school attendance
- 48300-48315 Student attendance alternatives
- 48915 Expulsion; particular circumstances
- 48915.1 Expelled individuals; enrollment in another district
- 48918 Rules governing expulsion procedures
- 48980 Notice at beginning of term
- 52317 Admission of persons including nonresidents to attendance area; workers' compensation for pupils

GOVERNMENT CODE

- 6250-6270 Public Records Act

ATTORNEY GENERAL OPINIONS

- 84 Ops.Cal.Atty.Gen. 198 (2001)
- 87 Ops.Cal.Atty.Gen. 132 (2004)

COURT DECISIONS

- Crawford v. Huntington Beach Union High School District, (2002) 98 Cal.App.4th 1275

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

- Policy Adopted: March 27, 1980
- Policy Revised: January 16, 1997
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~~ATTACHMENT A~~

ATTENDANCE OF NON-RESIDENTS/INTERDISTRICT ATTENDANCE

Transfers into the District

General Information

1. Students who are residents of another district may request a transfer to the San Dieguito Union High School District. The Board of Trustees retains the authority to grant or deny a request for an interdistrict attendance permit to the district pursuant to the process and procedures outlined in this regulation. In the absence of an approved interdistrict attendance permit, students are expected to attend the school in the school district in which they reside.
2. The enrollment of pupils from other districts is not mandatory. In determining acceptance of interdistrict transfer requests, the District will consider a number of factors including space availability, program availability, state funding model, attendance, citizenship, satisfactory scholarship and any other factors deemed appropriate.
3. ~~Due to overcrowding at district 9-12 high schools, consideration of interdistrict applications will be limited to grades 7-8 effective with the 1998-99 school year. Non-resident students in grades 8-11 attending district schools through an interdistrict agreement in 1997-98 may reapply each school year to advance through high school graduation provided they meet all requirements of attendance, citizenship, and scholarship satisfactory to the school of attendance.~~  
Non-resident students in grades 7-11 attending district schools through an interdistrict agreement in 1997-98 may reapply each school year to advance through high school graduation provided they meet all requirements of attendance, citizenship, and scholarship satisfactory to the school of attendance.
4. All communication shall be in writing using appropriate forms.
5. The Superintendent or designee may request any information needed to verify the validity of the request from the student, parent/guardian, including information from other district personnel, and/or school personnel from the student's school of residence and last school of attendance. If other public or private service agencies or professionals are involved, the Superintendent or designee may consult with such agencies or individuals for additional information.
6. Students shall remain enrolled in their current school of attendance until the transfer request process is complete.
7. A student who transfers from one school to another without a

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

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change in his/her home residence may forfeit the right to compete in interscholastic athletics. Athletic eligibility is determined by C.I.F. Athletic Eligibility Board. Applications for athletic eligibility must be submitted to the district Athletic Director.

8. An interdistrict attendance permit, whether into or out of the district, is valid for one school year only and must be renewed annually. It is furthermore valid only while the conditions stated in the application are maintained; and will be continued in force only as long as the pupil's attendance, citizenship, and scholarship are satisfactory to the school of attendance. The student and parent/guardian must also sign an Interdistrict Attendance Contract annually (E 5118).
9. Interdistrict attendance permits or applications shall not be required for students enrolling in a regional occupational center or program. (Education Code 52317)
10. The interdistrict attendance permit and the interdistrict attendance contract shall stipulate the terms and conditions under which the permit may be revoked. (Education Code 46600)

Procedure for Requesting an Interdistrict Attendance Permit

1. Secure application form from the district of residence and fill in reasons for request in space provided. Make sure that all sections of Part A are completed.
2. Obtain approval of the authorized school administrator of the district of residence.
3. Submit the completed application to the administrator of school district of proposed attendance. Also secure and submit a completed Interdistrict Attendance Contract to the administrator of school district of proposed attendance.
4. Parents will be notified by mail by the district of residence of the final decision on the application.
5. If the request for an interdistrict attendance permit is approved, the Superintendent or designee shall determine which district school the student shall be assigned to. The Superintendent or designee shall notify the parent/guardian in writing of the interdistrict attendance permit approval and school assignment.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

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~~ATTACHMENT A~~

6. If the interdistrict attendance permit request is denied, the Superintendent or designee shall notify the parent/guardian in writing of the denial and of the right to appeal to the County Board of Education as specified in Education Code 46601.
7. Students who are under consideration for expulsion or who have been expelled may not appeal interdistrict attendance permit denials or decisions while expulsion proceedings are pending, or during the term of the expulsion. (Education Code 46601)
8. The Superintendent or designee shall notify the student's district of residence of the decision to approve or deny the request.

Considerations for Approval

The Superintendent or designee may consider interdistrict attendance permits for the following reasons:

1. To allow students to remain with a class graduating that year from a junior or senior high school.
2. To let high school seniors attend the same school they attended as juniors, even if their families moved out of the district during the junior year.
3. To meet a child's special mental or physical health needs as certified by a physician, school psychologist, or other appropriate school personnel.
4. To meet the child care needs of a student, such students may be allowed to continue to attend district schools only as long as they continue to use a child care provider within district boundaries. These permits are to be granted only when it is impossible to arrange adequate child care or supervision in the district of residence.
5. When a student has a sibling(s) attending school in the receiving district, to avoid splitting the family's attendance.
6. To allow a student to complete a school year when his/her parents/guardians have moved out of the district during that year.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

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~~ATTACHMENT A~~

7. When the parent/guardian provides written evidence that the family will be moving into the district during the school year and would like the student to start the year in the district
8. When a student will be living out of the district for one year or less.
9. When recommended by the School Attendance Review Board or by county child welfare, probation, or social service agency staff in documented cases of serious home or community problems which make it inadvisable for the student to attend the school of residence.
10. When there is valid interest in a particular educational program not offered in the district of residence.
11. To provide a change in school environment for reasons of personal and social adjustment.
12. To permit children of district employees to attend district schools consistent with current Master Contracts with CSEA, SDFA, and non-represented groups.

Revocation of Interdistrict Attendance Permits

1. The Superintendent or designee may revoke an interdistrict attendance permit at the close of a reporting period if the student fails to meet any one of the following conditions while attending a school within the district:
  - a. Minimum academic Grade Point Average (GPA) of 2.0;
  - b. Satisfactory school citizenship; or
  - c. Satisfactory attendance, including promptness in arriving to school and classes during the day.
2. The Superintendent or designee may revoke an interdistrict attendance permit if material information provided in the application is found to be false or fraudulent.
3. The Superintendent or designee shall revoke an interdistrict attendance permit if the student is expelled. The student's school assignment during a suspended expulsion or readmission will be in the school in the attendance zone in which the student resides.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

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Voluntary Withdrawal

If a student voluntarily leaves the school or the district to which an interdistrict attendance permit has been granted, the Superintendent or designee shall void the permit.

Transfers out of the District

When a student transfers out of the district, a brief statement will be attached to his/her permanent record showing which basic proficiencies, if any, have been assessed and satisfactorily met according to the standards of this district. This statement will be appended to any permanent record sent to another school in or outside California.

Students who transfer out of the district during their senior year may receive a diploma from this district, provided they have met all district graduation requirements.

Students transferring or withdrawing from ~~school~~ **the district** shall return all school books and materials and settle any unpaid fines on or before their last day of attendance.

~~Legal Reference: CALIFORNIA EDUCATION CODE~~

~~48011 Admission from kindergarten or other school~~

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

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**STUDENTS**

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ATTACHMENT A**

ATTENDANCE OF NON-RESIDENTS  
INTERDISTRICT ATTENDANCE

~~Following are the guidelines established by school districts in San Diego County for Board approved Interdistrict Attendance Agreements:~~

- ~~1. The enrollment of pupils from districts other than that of residence is not mandatory. If there is sufficient room in the school of desired attendance, requests will be considered, provided the reasons are justifiable. Special Attendance Permits may be granted for the following reasons:
  - ~~a. Senior Student — Those pupils who are in the highest grade of an elementary, junior, or senior high school may be permitted to graduate in the school which they have attended just prior to their move to another district.~~
  - ~~b. Personal and Social Adjustment — These to be on a trial basis for social or academic adjustment only. These cases must have verification by the school authorities of the district of residence and the school authorities of the district of desired attendance.~~
  - ~~c. Specialized Courses or Training — Availability of specialized courses or training in district of desired attendance where not available in district of residence.~~
  - ~~d. Child Care — These to be granted only when it is impossible to arrange adequate child care or supervision in the district of residence.~~
  - ~~e. Contemplated Change of Residence — Specific and written evidence must be given that a home in another district is being obtained. Such permit should not be issued for longer than three months.~~~~
- ~~2. Requests based upon convenience or personal preference WILL NOT BE CONSIDERED.~~
- ~~3. Procedure for making application for an Interdistrict Attendance Permit:~~

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

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- a. ~~Secure application blank in triplicate from the district of residence and fill in reasons for request in space provided. Make sure that all sections of Part A are completed.~~
  - b. ~~Obtain approval of the authorized school administrator of the district of residence.~~
  - c. ~~Take application to administrator of school district of proposed attendance.~~
  - d. ~~Parents will be notified by mail by the district of residence of the final decision on the application.~~
4. ~~An Interdistrict Attendance Permit is valid only during the school year for which it is issued. It is furthermore valid only while the conditions stated in the application are maintained, and will be continued in force only as long as the pupil's attendance, citizenship, and scholarship are satisfactory to the school of special attendance.~~

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Administrative Regulation Draft: **January 15, 2009**

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** January 23, 2009

**BOARD MEETING DATE:** February 5, 2009

**PREPARED AND  
SUBMITTED BY:** Ken Noah, Superintendent

**SUBJECT:** **STUDENT PRESENTATION:  
ERGONOMIC STUDY**

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### EXECUTIVE SUMMARY

At the Regular Meeting of the Board of Trustees held on January 15, 2009, two students presented a report outlining their research regarding student use of technology and ergonomic factors relative to instructional and workstation needs. The students requested that this issue be scheduled as an agenda item for this meeting.

In consideration of the student report, I will be taking the following steps:

1. Mr. Rick Schmitt, Associate Superintendent for Educational Services, will begin the process of examining the most appropriate manner in which instruction regarding appropriate use of technology relative to ergonomic concerns can be addressed; and,
2. Mr. Steve Ma, Associate Superintendent of Business Services, will begin the process of researching the most appropriate and cost effective ways to address improving student workstations relative to ergonomic considerations.

### RECOMMENDATION:

This item is for Board consideration and discussion. No action is required.

### FUNDING SOURCE:

General fund.

KN/bb